

# Snow Removal Policy

This policy outlines, in the event of large amounts of snow, the order in which snow removal will occur. **The goal is to make the town passable then continue to improve it.**

When at all possible, the order of snow removal will be such:

Entrance to Fire Hall to have access to fire truck and first responder van  
Day Care – Front Street  
Main Street – From Village Office to the Village Shop  
Park Road – From 1<sup>st</sup> St. S to 2<sup>nd</sup> St. N (sidewalk to sidewalk)  
School street and back alley.  
Park Lodge back parking area  
Mail truck lot  
All other streets  
Park Lodge front  
All fire exits and walkways to all village facilities  
Arena parking  
Back alleys to be made passable  
After all other key areas are cleared, private driveways (only when requested)  
School teacher parking and parking areas (only when requested)  
Manoir Parking area (only when requested)

At the end of the day, ensure these key areas are accessible:

Fire hall road access, Manoir street access (not the entire but an opening), Park Lodge

Common sense must prevail. Maintenance personnel must consider the day of the week and the time of the day that the removal must occur. If it makes more sense to follow a different list then this must be done.

Any snow removal done for private residents, the Department of Highways, Post Office, SaskTel, Manoir, the school, or for private residences, it **MUST** be tracked and recorded for later billing at the rate set out by council. This list needs to be delivered to the Village Office as soon as possible after each snow fall event, to be billed.

Any overtime by Maintenance personnel for the purpose of snow removal must also be tracked and later taken as time in lieu as set out in the Maintenance person's job description.